

**To:** Cabinet, Archives  
**From:** Patricia Niewoonder  
**Subject:** Minutes of June 12, 2012 Cabinet Meeting  
**Date:** June 12, 2012

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**Members Present:** Anderson, Bertch, Bohnet, Cannell, Colby, DeHaven, Hutchins, Johnson, Kocher, and Schlack  
**Staff Present:** Horton and Niewoonder  
**Absent:** Collins

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#### **TBO Discussion**

- Possible dates for the next Q12 will be discussed at next week's meeting.

#### **Personnel and Operations**

- Kudos! were given to the following:
  - Mike Olvitt and the outside contractors who were able to complete the installation of the air conditioning unit in the Public Safety Office so quickly.
- Reality Check – New and Follow Up
  - No items reported.
- Hires/Resignations/Retirements
  - Greg Meeuwsen will begin July 2 as an instructional manager for the Wind Turbine Technician Academy.
  - Agreed to fill Darrell Davies' absence during the fall 2012 semester with an adjunct instructor.
  - Agreed to move Sherman Potter from a part-time public safety officer position (0.7 FTE) to a full-time position in lieu of 2 part-time positions totaling 1.4 FTE, effective July 1.

#### **Approval of Minutes**

Approved the minutes of the June 5, 2012 Cabinet meeting as corrected.

#### **Other**

- Reported that last week's GroupWise disruption was due to a corrupted message.
- A future agenda item will be a discussion on public access to the computers in the Student Commons.
- Heard a brief legislative update.
- The draft policy on campus demonstrations will be reviewed at the June 19 Cabinet meeting.

#### **Discussion and Action Items**

- *Start Agenda for Planning Meeting*
  - Suggested the following topics for the June 26 planning meeting – review of the planning document (possible questions include - discuss what needs to change and why, what are we addressing, what should we address and what can't we address) and review board ends policy reports and recommendations for change.
- *Travel* – the following travel items were reported:
  - Reported that the date of the visit to a Traverse City wind farm for Buckley, DeHaven and Sutton is now scheduled for June 14.

- Mark Saylor and Zack Westdorp will attend an architecture course in Kalamazoo, July 9-12.
- Laura Cosby will attend the National Conference on Student Recruitment and Marketing in Chicago, July 24-26.
- Majida Beattie will attend the Field Officer Training program in Holland, Michigan, June 11-15.
- *Grants* - the following grant items were presented:
  - No new items reported.
- *What would excellence look like at KVCC?*
  - People doing what they do best and the tools to do their jobs.

**Next Meeting** – The next meeting is scheduled for ***Tuesday, June 19 at 8 a.m.***